

STUDENT PLACEMENT

The School District of De Soto shall determine appropriate placement and programming for all children who transfer into the District from a public, private or parochial school or home-based private educational program in accordance with established procedures.

In accordance with state law, the School District of De Soto will not discriminate in admission requirements on the basis, of sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established complaint procedures.

Placement Procedures

Elementary Level - Parents/guardians who are requesting enrollment of their child(ren) at an elementary level (grades K-5) must submit the following information:

1. identify information (i.e., name, date of birth, chronological age, address);
2. summary of developmental background;
3. previous instruction provided or programs attended; and
4. record of immunizations and illness.

Upon receipt of the above information, school personnel may complete a comprehensive evaluation of the child's basic skills. An evaluation of the child's present intellectual or mental functioning will be completed. Current functioning in the basic academic areas of reading, math, language arts, science, social studies, and health will be completed using both individual or group standardized tests and informal evaluations.

All information available on a child may be reviewed by a team of school personnel, which will consist of all persons completing evaluations, a teacher(s) at the child's present level of functioning and the principal.

Secondary Level – Parents/guardians who are requesting enrollment of their child (ren) at a secondary level (grades 6 – 12) must also submit the same information identified in items (1) through (4) above. School personnel may complete a comprehensive evaluation of intellectual functioning and basic skills. A competency-based evaluation may be completed on the child in the core subject areas of English, math, science, and social studies. Efforts will be made to obtain copies of transcripts; summaries of course work completed or alternative educational programs completed by the child prior to the request for entrance into the School District of De Soto.

A team of secondary level staff including staff/personnel completing evaluations, guidance counselor, and principal may review all information.

APPROVED: April 23, 2007
